

**CITY OF LOS ANGELES
COUNCIL DISTRICT 13 - RENTAL AID PROGRAM
TENANT PARTICIPATION AGREEMENT**

Applicant Tenant:	
Tenant Current Rental Unit Address:	
Tenant Mailing Address (If different than the physical address of the rental unit):	
Tenant Email Address:	Tenant Phone Number:

TO BE COMPLETED BY THE TENANT

Please complete the below information regarding your landlord. Your landlord is the person that you pay your monthly rent to and/or is in charge of managing the property and aware of your tenancy.

LANDLORD NAME (PLEASE PRINT):

PROPERTY MANAGEMENT COMPANY (if applicable):

LANDLORD MAILING ADDRESS:

EMAIL ADDRESS:

PHONE NUMBER:

I am applying for the City of Los Angeles Council District 13 Rental Aid Program Tenant Participation Agreement. I understand that if my application is approved and my landlord agrees to participate in the program, my landlord will receive \$5,000 and will apply it to my unpaid rent owed no earlier than April 1, 2022. If my landlord does not wish to participate in the program, I may receive a direct payment of \$5,000. I understand that if I do receive a direct payment, I must pay my landlord the full amount of \$5,000 within 15 days of receiving the funds to be applied to my rent. The City of Los Angeles and its partner agency will not pay for any other costs not described in this agreement, late fees, return check fees, or any other related fees or cost. This assistance may be terminated if either I or my Landlord are found to be ineligible, or for failure to submit all required documents within the required period which include the following:

An applicant must provide:

Proof of Identification

- Government issued Birth Certificate, Driver's License or ID, Passport; or
- Government/Consulate Card, Permanent Resident Card or Visa; or
- Military or other Government Identification.
- Employment identification card; or
- Marriage license/certificate or certified divorced decree; or
- Current school records documenting a student's status as full-time at a degree or certificate granting institution (Only for household members 18 years and older).

Proof of Council District 13 Residential Tenancy

- Rental Agreement/Lease with applicant's and landlord's name and address; or

- A notice provided by the current landlord addressed to the tenant with the landlord's name and the landlord's address, phone number, or email address; or
- A Bank statement with the applicant's name and address; or
- A USPS postmarked letter from a government or official agency; or
- Receipt of previously paid rent provided by your landlord with applicant's and landlord's name and address.

Proof of Past Due Rent on or after April 1, 2022

- Rent ledger, rent receipts dated on or after April 1, 2022, or
- 3 or 15-Day Notice to Pay Rent or Quit dated on or after April 1, 2022; or
- Any document that states past due monthly rent no earlier than April 1, 2022.

Proof of Household Income for All Household Members

- 2021 household tax returns (AGI), Form 8879, Interest income on 1099, or Net Profit on the Schedule C; or if a household is not required to complete a tax return, a Form W-2 for all wage earners: Wages, tips, and other compensation or other tax statements; or
- Unemployment statements or benefits letters (with name, amount of benefit, and dates of coverage); or
- Social Security and Social Security Disability Insurance statements or benefits letters (with name, amount of benefit, and dates of coverage); or
- Documentation of current participation in any one of the below (with name, amount of benefit, and dates of coverage):
 - Medicaid, known as Medi-Cal in California; or
 - Women, Infants, and Children (WIC) benefits; or
 - Free and Reduced Lunch participation; or
 - Supplemental Nutrition Assistance Program (SNAP), known as CalFresh in California; or
 - Food Distribution Program on Indian Reservations (FDPIR); or
 - Temporary Assistance for Needy Families (TANF), known as CalWORKs in California; or
 - School Nutrition Programs (SNP), such as the Free and Reduced Lunch program for California families; or
 - General Relief; or
 - Veterans Benefits; or
 - Any household income-based state or federally funded assistance program for low-income persons or households; or
 - Any locally operated assistance program for low-income persons or households that requires household income verification and uses federal income limits
- Recent Employer statement with employee name, dates of employment, income earned, and the employer's name and the employer's address, phone number, or email address; or
- Two recent consecutive pay stubs for all wage earners (use gross pay) (Non-consecutive pay stubs is acceptable for entertainment, construction, or other like industries).
- I do not have any documentation to prove my 2021 or 2022 household income. I will complete a self-attestation form under penalty of perjury.

City of Los Angeles Council District 13 Rental Aid Program Tenant Participation Agreement

- Completed & Signed - City of Los Angeles Council District 13 Rental Aid Program Tenant Participation Agreement.

TENANT CERTIFICATION
I UNDERSTAND AND CERTIFY THAT: All of the information and supporting documentation that I have provided with this application is accurate and correct to the best of my knowledge. I understand that neither the City of Los Angeles, the Housing Rights Center, nor its affiliates are providing me with legal representation, counsel, or advice and will not represent me in any legal action that might arise from this agreement or concerning my tenancy. I understand that by applying for this program I am not guaranteed financial assistance as this program has limited funding. I may be held liable, prosecuted to the fullest extent of the law, and have to repay this assistance and face legal penalties if I commit fraud or knowingly assist a Landlord to commit fraud to receive this assistance.
THE TENANT MUST SIGN AND DATE: I certify or declare under the penalty of perjury under the laws of the state of California that the foregoing is correct and true.
TENANT NAME (PLEASE PRINT):
TENANT SIGNATURE:
DATE: